Finance Committee Minutes

Monday, February 13, 2012, 1:00 p.m.
Board Room, Administration Office

Present: M. Snelling (Chairperson) P. Bartlette, M. Sefton, L. Ross, Dr. D. Michaels, K. Zabowski, D. Labossiere

1. CALL TO ORDER:

The Finance Committee Meeting was called to order at 1:05 p.m. by the Committee Chairperson, Trustee Snelling.

2. APPROVAL OF AGENDA

Secretary-Treasurer, Mr. Zabowski, requested to add the "Friends of the Plainsmen" presentation for a changeroom/field house facility at Crocus Plains Regional Secondary School. The Finance Committee Agenda was approved as amended.

3. COMMITTEE GOVERNANCE GOAL ITEMS

A) **2012/2013 Budget**

- Follow-Up from Public Consultation – Trustee Sefton reported that the forum went well, there was a good turnout, and the audience had good questions. The press appears to be quite positive, as well. Trustee Sefton spoke to concerns raised from the Chamber of Commerce in which they requested that the Board consider the budget in terms of "needs versus wants."

  Next Year's Forum – It was recommended that forms be provided for the public to present questions for discussion. As well, it would be helpful to provide some information on the Programming Needs Requests so the public is aware of what the requests are.

- Preparation for All-Day Budget – Mr. Zabowski, Secretary-Treasurer, reported that the Financial Budget for 2012-13 will be distributed to the Board at the February 13, 2012 Regular Board Meeting. He also spoke to the Budget document, provided an overview to the Committee, and answered Trustee questions for clarification. Discussion ensued on the Special Levy calculation and the All-Day Budget Meeting deliberations.

4. OTHER COMMITTEE GOVERNANCE GOAL ITEMS

A) **Confirm Payments of Accounts (January)**

The Secretary-Treasurer spoke to the reports and answered Trustee questions for clarification. The payments of account for January were accepted as circulated.

B) **Review Monthly Reports (January)**

The Secretary-Treasurer highlighted the main areas of the reports including the projected over and under expenditures, and answered Trustee inquiries for clarification. The monthly financial reports for January were accepted.

5. OPERATIONS INFORMATION

- The Secretary-Treasurer provided an overview of a proposal from the "Friends of the Plainsmen" Committee regarding the construction of a new changeroom/field house facility for Crocus Plains Regional Secondary School. "Friends of the Plainsmen" have applied to the "Community Places Program" grant and are requesting support in the amount of $20,000

from the Division to support the grant application. The Secretary-Treasurer indicated that this amount can be obtained from reserves or accumulated surplus. The Committee discussed this request and look forward to hearing the proposal.

6. NEXT REGULAR MEETING: Monday, March 19, 2012, 1:00 p.m., Board Room

The meeting adjourned at 2:10 p.m.

Respectfully submitted,

M. Snelling (Chairperson)	P. Bartlette
M. Sefton	L. Ross (Alternate)